



**ROSSMOOR COMMUNITY SERVICES DISTRICT**  
3001 BLUME DRIVE, ROSSMOOR, CA 90720 / (562) 430-3707 / FAX (562) 431-3710

**USER PROCEDURES FOR RUSH PARK  
EAST ROOM**

**User Permit #** \_\_\_\_\_ **Key BD18 assigned? Yes** \_\_\_ **No** \_\_\_  
**Pickup Date:** \_\_\_\_\_

1. All users are responsible for their own set-up and clean up, which will be done during their scheduled rental time. This includes setting up & putting away tables & chairs in the appropriate place.
2. **No vehicles are allowed in the park at any time.**
3. No smoking is allowed in the facility.
4. No Alcoholic Beverages allowed inside or outside parks and facilities
5. No cooking or BBQs near buildings.
6. No tacks, nails, staples, tapes, etc. are permitted on walls, ceilings or woodwork.  
No candles or glitter.
7. Return all tables and chairs to their proper storage areas.
8. Leave counters and/or surfaces clean.
9. Secure trash in plastic bags and place in outside receptacles.
10. Clean fingerprint smudges on walls and windows.
11. Vacuum carpets.
12. Turn air conditioner/heater timer off.
13. Make sure facility is left in good condition.
14. Turn off lights, including indoor restrooms.
15. Turn on alarm (refer to Alarm Instructions). In the event of a false alarm where the Sheriff responds, the last user of the facility will be charged the \$74.00 response fee if a door or window is found to be open or unlocked.
16. Return keys in person to the above address within 5 days to avoid extra charges and to receive your deposit.  
Please be aware that **Wednesdays are lawn mowing days and any morning/day events may be interrupted by the noise level b/w the hours of 10am-2pm.**

*I agree that if I do not comply with RCSD rules, I will forfeit my deposit and limit my future ability to use the facilities. I accept financial responsibility for any breakage of items belonging to the facility and any additional expenses incurred during use.*

**I HAVE READ, UNDERSTAND & AGREE TO THE ABOVE STATEMENTS**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date